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January 10, 2008

TO: Members of the MAG Regional Council Executive Committee

FROM: Mayor James M. Cavanaugh, City of Goodyear, Chair

SUBJECT: REVISED - MEETING NOTIFICATION AND TRANSMITTAL OF TENTATIVE AGENDA FOR THE MAG REGIONAL COUNCIL EXECUTIVE COMMITTEE AND POSSIBLE EXECUTIVE SESSION

Monday, January 14, 2008 - 10:00 a.m. (Please note new meeting time)
MAG Office, Suite 200 - Cholla Room
302 North 1st Avenue, Phoenix

A meeting of MAG Regional Council Executive Committee has been scheduled for the time and place noted above. Members of the Committee may attend the meeting either in person, by telephone conference, or by video conference.

Please park in the garage under the building. Bring your ticket to the meeting, parking will be validated. For those using transit, the Regional Public Transportation Authority will provide transit tickets for your trip. For those using bicycles, please lock your bicycle in the bike rack in the garage.

Pursuant to Title II of the Americans with Disabilities Act (ADA), MAG does not discriminate on the basis of disability in admissions to or participation in its public meetings. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Alana Chavez at the MAG office. Requests should be made as early as possible to allow time to arrange the accommodation.

If you have any questions regarding the Executive Committee agenda items, please contact Mayor James Cavanaugh at (623) 882-7782. For MAG staff, please contact Dennis Smith, MAG Executive Director, at (602) 254-6300.

EXECUTIVE COMMITTEE AGENDA

	<u>COMMITTEE ACTION REQUESTED</u>
1. <u>Call to Order</u> The meeting of the Executive Committee will be called to order.	
2. <u>Call to the Audience</u> An opportunity will be provided to members of the public to address the Executive Committee on items not scheduled on the agenda that fall under the jurisdiction of MAG, or on items on the agenda for discussion but not for action. Members of the public will be requested not to exceed a three minute time period for their comments. A total of 15 minutes will be provided for the Call to the Audience agenda item, unless the Executive Committee requests an exception to this limit. Please note that those wishing to comment on action agenda items will be given an opportunity at the time the item is heard.	2. For information and discussion.

ITEMS PROPOSED FOR CONSENT* BY THE EXECUTIVE COMMITTEE

3. <u>Approval of Executive Committee Consent Agenda</u> Prior to action on the consent agenda, members of the audience will be provided an opportunity to comment on consent items that are being presented for action. Following the comment period, Committee members may request that an item be removed from the consent agenda. Consent items are marked with an asterisk (*).	3. Approval of Executive Committee Consent Agenda.
*3A. <u>Approval of the December 10, 2007 Executive Committee Meeting Minutes</u>	3A. Review and approve the December 10, 2007, Executive Committee meeting minutes.
*3B. <u>Consultant Selection for the Performance Measurement Framework and Congestion Management Update</u> The FY 2008 MAG Unified Planning Work Program and Annual Budget, approved by the MAG Regional Council in May 2007, includes the Performance Measurement Framework and	3B. Approval of the selection of PBS & J to conduct the Performance Measurement Framework and Congestion Management Update for an amount not to exceed \$550,000.

Congestion Management Update. The Framework and Update will provide the MAG region with reports, strategies, and planning tools that measure performance and congestion of the transportation system at various levels. A request for proposals (RFP) was advertised in November 2007. Three proposals were received and reviewed by a multi-agency proposal evaluation team. On December 17, 2007, the evaluation team interviewed firms and recommended to MAG the selection of PBS & J to conduct the Framework and Update for an amount not to exceed \$550,000. This item is on the January 9, 2008 MAG Management Committee agenda. An update on the action pertaining to this item will be provided at the Executive Committee meeting on January 14, 2008. Please refer to the enclosed material.

*3C. Discussion of the Development of the FY 2009 MAG Unified Planning Work Program and Annual Budget

Each year, the MAG Unified Planning Work Program and Annual Budget is developed in conjunction with member agency and public input. The Work Program is reviewed each year by the federal agencies in the spring and approved by the Regional Council in May. This overview of MAG's draft Dues and Assessments for FY 2009 provides an opportunity for early input into the development of the Work Program and Budget. This item is on the January 9, 2008 MAG Management Committee meeting agenda. Please refer to the enclosed material.

3C. Information and discussion.

**ITEM PROPOSED TO BE HEARD
BY THE EXECUTIVE COMMITTEE**

4. MAG Draft FY 2009 Goals/Work Emphasis Areas and 2008 Results

Each year as part of the Executive Director's evaluation, the goals/work emphasis areas proposed for the coming year and results for the past year are included. The Executive Committee will be requested to provide input on the regional goals/work emphasis areas for

4. Possible input into the Draft FY 2009 Goals/Work Emphasis Areas.

FY 2008-2009. Please refer to the enclosed material.

5. Executive Director's Annual Performance Evaluation

The employment agreement entered into with the MAG Executive Director in January 2003 provided that the Executive Committee conduct an annual performance review in consultation with the Regional Council. On November 19, 2007, the Executive Committee agreed to move forward with the evaluation survey for the MAG Executive Director's performance review.

On November 29, 2007, the survey was sent to members of the Regional Council to receive their input on the review. A survey was also sent to the members of the Executive Committee. The results of the completed surveys were summarized and will be discussed by the members of the Executive Committee. This information will be sent separately and is forthcoming.

The Executive Committee may vote to recess the meeting and go into executive session to discuss personnel matters relating to the MAG Executive Director's review and salary. The meeting may then be reconvened to take action regarding the review and make a salary determination. It is anticipated that the action of the Executive Committee would be presented to the Regional Council for ratification. The authority for such an executive session is A.R.S. § 38-431.03(A)(1).

6. Adjournment

5. Information, discussion and possible action to recess the meeting to conduct an executive session to discuss personnel matters relating to the MAG Executive Director's review and salary, and to reconvene the meeting for possible action on the review and salary of the MAG Executive Director.